

Mahila College, Dalmianagar

(A Constituent unit of Veer Kunwar Singh University, Ara)

ANIKUT, DEHRI ON SONE, ROHTAS (BIHAR)

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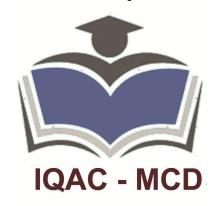
Ist Cycle NAAC Accredited: Grade 'B' (CGPA 2.21)

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

For the Academic Year (July 2016 – June 2017)

Prepared by

Institutional Quality Assurance Cell



st Cycle NAAC Accredited Institution with Grade 'B' (CGPA 2.21)

May 2016

Submitted

to

NAAC

National Assessment and Accreditation Council
Bangalore

Principal
Mattila College Dalmianaga
Petre-On-Sone (Robitas)

Dr. Kishor Kumar Singh

Co-ordinator, IQAC - MCD

Dr. Ashok Kumar Singh

(Prof.-In-Charge)

Glimpses of MAHILA COLLEGE, DALMIANAGAR

Mahila College Dalmianagar situated on the bank of 'Holy River Sone', 'Dehri-Dalmianagar town is the connecting line of Indian Railways from national capital 'Delhi' to the historical and traditional culture of India, right from villages rural society to symbolic flavour of the nation depicting enormous traits of Indians. In the evident period around 1940's, Dalmianagar industrial development flourished prominently with variety of sections uplifting the town as well as its economy. The verse truly goes that a nation only rises, if the people and society holds an intellectual level and a developed educational environment. Thus, for the same progressive purpose, Rohtas District on the demands of nearby developed minds and education lovers, soon aims on setting high standards for its people with strong emphasis particularly on 'women education and upliftment' In the year 1965, first attempt by the institution was made to serve the society as "Night Tutorial Mahila College" in the industrial sector of 'Dalmianagar' like any other academic institution the college faced initial difficulties in the ongoing with classes scheduled in the evening from '04:45 PM to 09:00 PM' with continuous efforts and strong will fewer, the college kept its development and momentum undisturbed. On 26th January 1977 the prominent name of 'Mahila College' came into existence and since then, the institution serves the society and its people with best possible standards of intellect as well as upliftments for the students on a wider scale.

With the college faculties, sincere efforts and huge amount of responsibilities, on 9th June 1981, the Bihar government under Magadh University included the college with the recognisation of B.A Pass course at the state level. Mrs. Satya Shahi with her guidance and leadership during the period further widened the academic level of the college as well as made it the voice of the town in the context of education. In the current scenario the institute includes Hindi, English, Political Science, Economics, History, Psychology, Philosophy, Sanskrit, Mathematics, Bangla and Home Science as subjects for education that are well recognized and appreciated taking the college towards new heights of academics and development all over. Rapidly growing at a faster pace of the 21st century academics, regulations, administration, progress and co-ordination in the campus of the college catches the eye of people and students with sincere appreciation. In the overall development the college secretaries Mr. Atul Kumar Jain, Ranjeet Bahadur Singh, Khalid Anwar Ansari roles are appreciable too.

After being run for a long duration in Dalmianagar, the college new co-ordinates and serves in the main town of 'Dehri-On-Sone' undergoing difficulties and being carried on rent basis, the college managed to continue its academic standards and under Vice Chancellor Dr. I.C. Kumar, now the college avails its own land for the purpose after serving the society for almost five decades in a row, this is a remarkable achievement in the pages of college history starting under, inchargeship of Principal, Dr. Bikrama Singh, the college development is progressively being led by Dr. Ashok Kumar Singh, the present principal. The boundary of the college along with the main gate was taken forward with the support of Bihar legislative Assembly member, Mr. Pradeep Kumar Joshi.

Sharp intellect leadership of the present principal is randomly and quickly leading the college to achieve high goals of academics as well as developments in various fields and rankings with prominent colleges of the state. For the future of the college as well as students, proper co-ordination of the people and upcoming ideas and awareness will undoubtedly fetch the growth rate of the city as well as society. The institute now runs its

own classes and M.A classes for subjects like Political Science, History, Psychology, Economics soon amended agendas to be passed on by the university in the coming days. Courses like Business studies, B.B.A, B.C.A, Fashion Designing are verbally assured fields to be added to the curriculum of the college and are on the last stage of the finalization. The college is continuously working towards science and commerce classes of high standards for the students.

The surrounding environment and area of the college is well suited for students with fresh and pure air around and beautifully and colorfully decorated plantation and garden the colour of Indian soil and culture can be well witnessed and felt around the college which is located just near the popular Jharkhandi Temple adding to the mental and traditional development for students which is unfortunately disappearing in the upcoming generation. It's a pride for the institution and its members that 'Mahila College Dalmianagar' is one of few colleges of Veer Kunwar Singh University which has been selected to be develop as 'Model degree college' under the privileged scheme of RUSA for future development and further up gradation.

College has gone through Ist Assessment process and Accredited with **Grade 'B' (CGPA 2.21)** by NAAC on 25.05.2016. It is milestone in the history of this college. Now we are committed to implement the recommendations of NAAC Peer Team effectively for making this institution a better place to grow in future.

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (for example 2010-11)

July 2016 - June 2017

I. Details of the Institution

i. Details of the institution	l I
1.1 Name of the Institution	MAHILA COLLEGE, DALMIANAGAR
1.2 Address Line 1	Anikut Road, Dehri-On-Sone, Rohtas (Bihar)
Address Line 2	ANIKUT ROAD
City/Town	DEHRI-ON-SONE
State	BIHAR
Pin Code	821307
Institution e-mail address	mcd.dehrionsone@gmail.com
Contact Nos.	9661401345
Name of the Head of the Institution	Dr. Ashok Kumar Singh
Tel. No. with STD Code:	06184-250090
Mobile:	9661401345
Name of the IQAC Co-ordinator:	Dr. Kishor Kumar Singh
Mobile:	9771710319

IQ	AC e-mail a	address:		iqac.mcd2	2017@gmail.con	n		
1.3	1.3 NAAC Track ID (For ex. MHCOGN 18879) BRCOGN20789							
1.4	(For Exam This EC n	ecutive Com nple EC/32/A o. is availabl stitution's Ac	&A/143 da le in the rigi	ted 3-5-200 ht corner-b	04 ottom	15/A&A/19.1 c	it.: 25.05.2016	
1.5	Website a	ddress:		www.mal	hilacollegedalmi	anagar.org		
	W	eb-link of th	ne AQAR:	www.m	nahilacollegedalı	mianagar.org/iq	ac/aqar2016-17.pdf	
1.6	Accredita	For ex. ht	ttp://www.	ladykeaned	college.edu.in/A	AQAR2012-13	.doc	
	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period		
	1	1 st Cycle	В	2.21	2016	2021		
	2	2 nd Cycle						
	3	3 rd Cycle	-					
	4	4 th Cycle						
1.7	Date of Es	tablishment o	f IQAC :DI	D/MM/YY	YY	10.08.2015		
			-		d to NAAC after 0-11 submitted to			
	i. AQAR N/A (DD/MM/YYYY) ii. AQAR (DD/MM/YYYY) iii. AQAR (DD/MM/YYYY) iv. AQAR (DD/MM/YYYY)							
	Institutiona University	1 Status	\$	State 🔽	Central	Deemed	Private	
	Affiliated	College	,	Yes 🗸	No			

Constituent College Yes Vo	
Autonomous college of UGC Yes No	
Regulatory Agency approved Institution Yes No	
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education Men Women	
Urban Rural Tribal	
Financial Status Grant-in-aid UGC 2(f) UGC 12B	
Grant-in-aid + Self Financing Totally Self-financing	
1.10 Type of Faculty/Programme	
Arts Science Commerce Law PEI (Phys Edu)	
TEI (Edu) Engineering Health Science Management	
Others (Specify) NO	
Others (Specify) NO 1.11 Name of the Affiliating University (for the Colleges) VEER KUNWAR SINGH UNIVERSITY, ARA (BHOJPUR) BIHAR	
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·					
UGC-Innovative PG programmes		Any oth	ner (Specify)	Declared to	
UGC-COP Programmes				Degree Co govt. of Bil under RUS	har
2. IQAC Composition and Activit	<u>ies</u>				
2.1 No. of Teachers	05				
2.2 No. of Administrative/Technical staff	01				
2.3 No. of students	02				
2.4 No. of Management representatives					
2.5 No. of Alumni	02				
2. 6 No. of any other stakeholder and	01				
community representatives					
2.7 No. of Employers/Industrialists	02				
2.8 No. of other External Experts					
2.9 Total No. of members	13				
2.10 No. of IQAC meetings held	04				
2.11 No. of meetings with various stakeholders: Non-Teaching Staff Students 01	No. 04 Alumni 01	Facult			
2.12 Has IQAC received any funding from UGC du	uring the year?	Yes	No 🗸		
If yes, mention the amount					
2.13 Seminars and Conferences (only quality relate	ed)				
(i) No. of Seminars/Conferences/ Workshops	/Symposia orga	nized by the	e IQAC		
Total Nos. 03 International	National	State	Institution	n Level 3	

(ii) Themes

- 1. Faculty Development Program "Teaching Methodology with ICT & Case Based Learning" (organised by IQAC)
- 2. "The Concept of Probability and its role in General life" (Dept. of Math)
- 3. "Praja Tantrik Paddhti me Bihar Ki Janjatiye Shakti Sanrachna evam Netriva: Ek Samiksha" (Dept. of Pol. Sc.)

2.14 Significant Activities and contributions made by IQAC

- 1. Motivated all faculty members to organise local seminars, debates and group discussion, which resulted as dept. of Pol. Sc. & History organised Institutional level symposia in academic year 2016-17.
- Complied & get printed in form of booklet, the NAAC peer team report and distributed it among different stakeholders of college to make them aware about college quality related strength, weakness, opportunities & challenges.
- 3. Prepared proposal and send it to university & State govt. for approval to start three Bachelor Degree level vocational courses BCA, Fashion Designing and safety management.
- 4. Prepared Detail Project Report for RUSA to upgrade our college as Model Degree College.
- 5. Prepared AISHE database.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Development of Infrastructure	Renovation of Seminar Hall & Staff Room.
	• Two separate blocks of Wash-Rooms are built exclusively for girls students.
	• A well furnished and fully air conditioned guest room developed.
	Health Care Centre renovated.
	• Solid Waste Management facility developed in College Campus.
Enphasis on improvement in Teaching Learning methodology	• IQAC prepared an Academic Calendar in tune of academic Calendar of University academic activities to be conducted within defined time frame i.e by the end of academic year i.e June 2017.
	• Advised all the dept. Head to prepare proposed Lesson plan of the topics allotted to the concerned teachers.
	• All the dept. Heads are advised to get maintain the academic progress diary by all the concerned subject teachers as per time table.

	• Dept. heads are advised to organise different types of extra-curricular activities such as, seminars symposia, workshop on soft skill developments, Quizes, Group — Discussion, etc. Heads are advised to organise atleast one such activity in their concerned dept. by end of acade mic year 2016-17.
	• Faculty members of all departments motivated to submit proposals to UGC and other funding agencies to obtain Research Projects.
Strengthening Students' Grievance Redressal Cell	Special efforts made of the coordination and awareness about Grievance Redressal Cell by regular interaction with Students, Display Boards regarding rules and regulations ensuring Anti Ragging Campus for all.
Providing impetus to research activities	• Research activities going on with different faculty members in different departments.
Development of a systematic waste management	Provision of vending machine in students wash rooms for proper disposal of sanitary waste.
Reinforcement of regular feedback system from all the stakeholders	• Feedback from students, parents and alumni is invited and accordingly followed for the sake of betterment.
Renovation and up-gradation of sick room	 Sick room has been renovated and equipped with emergency drugs, wheel chair and first aid facility.
Reformation of suggestion box department wise	• It is practiced regularly with the help of class test, terminal exam, sentup test, students' seminar, Quiz and various competitions.
Automation of Admission system	Online admission process practiced.
Strengthening e-resources in the Library	• 3828 e-journals, INFLIBNET, 17 CDs and Videos are added.

2.15 Whether the AQAR was placed in statutory body	Yes No
Management Syndicate	Any other body
Provide the details of the action taken	
The Action Plans were discussed and im Cell.	plemented by Institutional Quality Assurance

Criterion - I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	13		06	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	13		06	
Interdisciplinary				
Innovative				

12	(i) Flexibility of the	Curriculum: CRCS/	Core/Elective	ontion /	Onen ontions
1.4	(i) Flexibility of the	Currentini. CBCS/	COIE/ Elective	opnon/	open opnons

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	19 UG Courses

	edback from stakeholders* n all aspects)	Alumni	~	Parents	~	Employers		Students	~
	Mode of feedback :	Online		Manual	~	Co-operating	g scho	ools (for P	EI)
*Please	provide an analysis of the fee	edback in t	he An	nexure					
1.4 Wh	nether there is any revision/u	update of 1	egula	tion or syll	labi, if	yes, mention	their	salient asp	pects.
	N/A								
1.5 Any new Department/Centre introduced during the year. If yes, give details.									
	NO								

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of	
permanent faculty	

Total	Asst. Professors	Associate Professors	Professors	Others
25	08	17		

2 2 No	of	permanent	faculty	with	Ρh	D
2.2 110.	O1	permanem	rac un y	VV ILII	1 11.	.ບ

23

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.		Associa	ate	Profes	sors	Others		Total	
Profes	sors	Profess	ors						
R	V	R	V	R	V	R	V	R	V
08	26	17						25	26

2.4 No	of Guest and	Visiting faculty	y and Tempora	ry faculty
4. 4 INU.	of Guest and	visiting facult	y and rempora	ny racuny

	05
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		3	1
Presented papers		3	1
Resource Persons			

- 2.6 Innovative processes adopted by the institution in Teaching and Learning:
 - Use of ICT in teaching
 - > Presentation and Interactive sessions of students
 - Guest Lectures
 - > Soft skill training programs
 - > Organizing and participation in seminars / conferences and workshops
- 2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Internal assessment & Evaluation of Students are done by the department informally.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01		
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2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students			Division		
	appeared	Distinction %	I %	II %	III %	Pass %
B.A (Arts.) (H)	647		40	63		87
B.Sc. (Sc.) (H)	13		83	16		92
B.Com (A/c) (H)	31		97			97

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- > IQAC motivates departmental heads to prepare strategic academic lesson plan at the begning of academic year with help of subordinate teachers of their allotted papers.
- Advise all faculty member to maintain their academic progress diary as per time-table.
- > Advise to incorporate group discussion and other extracurricular activities in their academic plan.
- > To ensure effective teaching learning IQAC collects feedback from students and feedbacks are analysed.
- > Remedial measures were suggested on the basis of feed fact.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	31			
Technical Staff	25	26		

Criterion - III

3. Research, Consultancy and Extension

- 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
 - IQAC promotes faculty members to register Ph.D. degrees. Special leaves are sanctioned for course work, conferences and seminars.
 - Strong research promotion cell has already been constituted with a convenor and other members under IQAC of the college intending to promote a congenial research climate and all major and minor projects which have to be routed through this cell. The IQAC tries to address all the difficulties faced by the scholars doing research works and projects through threadbare deliberation with the principal and other senior faculty members having experiences of research in various field.
- 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	Internationa1	National	Others
Peer Review Journals		28	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:	ctor of publications:	Details on Impact factor	3.3
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Range	Average	~	h-index	Nos. in SCOPUS	
_	_	~			

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
	1 Cai	fullding Agency	Sanctioned	
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College		1	-	

Students research projects (other than compulsory by the University)						
Any other (Specify)						
Total						
3.7 No. of books published i) Wit			Chapters in	Edited Bo	ooks	
3.8 No. of University Departments:	hout ISBN Notice receiving fund					
UGC-S.		CAS		ST-FIST BT Schen	ne/funds	
3.9 For colleges Autonor INSPIR		CPE		BT Star S		
3.10 Revenue generated through co	nsultancy					
3.11 No. of conferences	Level	Internationa1	National	State	University	College
1 1 41 T 4 '4 - 4 '	Number					02
	Sponsoring agencies					Self funding College
3.12 No. of faculty served as expert	s, chairperson	ns or resource j	persons	NIL		
3.13 No. of collaborations	Internatio	nal NIL Na	ational N	IL .	Any other	NIL
3.14 No. of linkages created during	this year	NIL				
3.15 Total budget for research for c	urrent year in	lakhs :				
From Funding agency NIL	From	Management o	f University	y/College	N/A	
Total N/A						

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	/
National	Granted	
International	Applied	
International	Granted	
Commercialised	Applied	
Commercialised	Granted	/

3.17 No. of research awards/recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

18
13

3.19 No. of Ph.D. awarded by faculty from the Institution

14

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	x	SRF	х	Project Fellows	х	Any other	х

3.21 No. of students Participated in NSS events: **NSS events organised of college level during** Academic year: July 2016 – June 2017.

Sl. No.	Date	Details of Activities organised by NSS
1.	13.01.2017	Training session organised on online Cashless Transaction 200 (Two Hundred) Students participated.
		Trainer : Mr. Manoj Kumar ; Senior Manager UNION BANK OF INDIA, Dehri Branch.
2.	21.01.2017	400 NSS Volunteers participated in Human chain organised by Bihar State Govt. to aware local habitants about prohibition from consumption of Liquors & Tobacco.
3.	23.01.2017	A training on Sahaj Youga (gt; kx) organised in Collaboration with Brahm Kumari Sansthan. About 400 (Four Hundred Students participated).
		Trainer: Ms Suchi Agrawal from Ranchi & Ms Sharda Marodia from Dehri-On-Sone.
4.	25.01.2017	Voters' awareness programme organised. About 200 (Two Hundred Students participated).
5.	26.03.2017	Special NSS Camp organised in adopted village 'Rajwarwa Bihga' Several event conducted:
		> Provided awareness about 'Consequences of Liquors and

		Tobacco use'
		> Spread awareness among dalit residents of village about Importance of Hygiene, Sanitation Literacy.
		> Train the villagers about technique to manage mental aviatress.
		Conducted survey about literacy rate among women habitants of dalits community in the adopted village.
6.	21.06.2017	'International Yoga Diwas' Celebrated in College Campus. One the occasion chief Guest was Hon'ble State Minister HRD, Govt. of India.
		University level State level
		National level International level
3.22 No.	of students participated	in NCC events:
		University level State level
		National level International level
3.23 No.	of Awards won in NSS	:
		University level State level
		National level International level
3.24 No.	of Awards won in NCC	E: There is no any unit of NCC functional in College.
		University level State level
		National level International level
3.25 No.	of Extension activities of	organized
	University forum	College forum
	NCC	NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Annual Comp.
- Tress plantation organised on occasion of Van Mahotasav in the around the College Campus.
- Workshop on dalit women empowerment organised in adopted dalit Village Rajwarwa Bigha.
- Cleanness drive organised on the public places of the towns.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.25 Acres			
Class rooms	08	02	M.L Fund	10
Laboratories 2,00,000.00	07			07
Seminar Halls	01			01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				1
Value of the equipment purchased during the year (Rs. in Lakhs)				-
Others				

4.2 Computerization of administration and library

- College Central Library house keeping system has been computerized using Lib-man (Library Management System) Software which OPAC (Online Public Access Catalogue) and Bar Coded tracking System.
- The College is getting access to e-resources through INFLIBNET (N-List) a programme entitled 'National Library and Information Services infrastructure for scholarly Contents.
- Computerisation of Students Administration, Accounts and establishment section is in pipeline.

4.3 Library services:

	Existing		Newly	added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books							
Reference Books							
e-Books							

Journals			
e-Journals			
Digital Database			
CD & Video			
Others (specify)			

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	40	01	Campu s Wi-Fi enable		001			
Added								
Total	40	01			01			

- 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)
 - 1. Workshop organised on PPT preparation for taking Classes using smart-board conducted by det. Of Botany.
 - 2. Conduct one day training programme on Internet browsing & creating e-mail ID for students.
 - 3. Workshop organised on how to use computer in day to day official works to non-teaching secretarial staff of college.
- 4.6 Amount spent on maintenance in lakhs:

i) ICT 2,00,000.00

ii) Campus Infrastructure and facilities 50,000.00

iii) Equipments 2,25,000.00

iv) Others 1,10,000.00

Total: 5,85,000.00

AQAR-2016-17, Mahila College, Dalmianagar, Bihar

Criterion - V

5. Student Support and Progression

- 5.1 Contribution of IQAC in enhancing awareness about Student Support Services
 - 1. Students are motivated to participate and utilize the facilities of sports (Indore & outdoor games) in College. To do practice and participate in different tournaments organised by university and other forums.
 - 2. Library advisory committee has been constituted to look-after the issues related to library services and accordingly report to IQAC.
 - 3. Psycho Social counseling done through psycho social committee constituent to handle the issues of students suffering from some type of mental distress due to family, personal or social problems.
 - 4. Anti-Ragging squared has been constituted to look-after the problem of ragging in the campus.

Systematic collection of feedback from students on issues related to available support services has been initialed by IQAC with objective of enhancing the quality of support services in the college. All information regarding the students support services are incorporated in the prospectus with the help of IQAC that enables students to get acquainted with such services at the time of admission.

5.2 Efforts made by the institution for tracking the progression

College organizes farewell event to outgoing students of (BA/B.Sc/B.Com Part-III) and during farewell event teachers of the concerned dept. organizes the counseling session for further career options and also seeks opinion of the students regarding their further career options. Records are kept and this reflects the quantum of students progression to higher studies.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2218			

(b) No. of students outside the state

12

(c) No. of international students

00

Men No % Women

No % 2218 100

	Last Year							Т	his Yea	ır	
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1425	226	06	780		2437	1391	205	04	618		2218

Demand ratio: 1:1 Dropout %: 18%

5 1 D-4-11 C-4-14	1 :		TC
5.4 Details of student support n	nechanism for coaching for c	competitive examinations (ii anvi
- · · - · · · · · · · · · · · · · · · ·		()	

- Subject specialization seminar organised.
- Soft skills: Personality Development Programme Conducted
- Remedial Coaching: Coaching Scheme for entry into service [CES] for the schedule costes, schedule Tribes, OBC and Minorities.
- Tutoring and grievance system are functional.
- Career counseling and placement opportunities are guided by professional counselors.
- Special lectures by experts of certain fields such as Banking, Railway, Public Administration are organised for the benefit of Students.

No. of students beneficiaries

250

5.5 No. of students qualified in these examinations

NET	SET/SLET	GATE	CAT	
IAS/IPS etc	State PSC	UPSC	Others	SSC - 05
				Rly 08
				Police - 06

5.6 Details of student counselling and career guidance

College has a functional students' career Counseling & Placement Cell with a Convenor and various issues related to students (academic/non-academic/job related/socio-psychological) are effectively dealt with help of professional, if necessary: Experts are invited to provide counseling in different areas such as psychological problems, health and nutrition, legal and career placement. Soft-Skill development Group Discussion Sessions and general study classes are organised on regular basis. Remedial coaching classes areorganised for SC/ST/OBC students through the scheme of UGC under XIth Plan. The Career counseling and placement cell keeps in regular touch with the relevant companies and agencies and appraise the students about them though e-mail or by putting upon the notice boards.

No. of students benefitted

150

5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			25

5.8 Details of gender sensitization programmes

- 1. A workshop on legal rights of women was organised in college with half of advocates with expertise in law women.
- 2. A workshop on 'ill effects of early marriage of girls' organised, parents of students were also invited to participate in the work-shop.
- 3. Sexual Harassment and legal provision and awareness programme organised by IOAC.
- 4. Self-Defence sessions for girls students organised.
- 5. Women empowerment Cell regularly conducts gender sensitization programmes.

5.9	Students	Activities

5.9.1	No. of students participated in Sports, Games and other events							
	State/University level	12	National level		International level			
	No. of students participa	ted in cu	ltural events					
	State/University level	08	National level		International level			
5.9.2	No. of medals /awards v	won by st	udents in Sports,	Games and	d other events			
Sports	: State/ University level	12	National level		International level			
Cultura	l: State/ University level		National level		International level			

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

• Bihar State Govt. has implemented free education to girls students upto graduation level from academic year 2016-17. Admission of girls are awarded on zero balance.

5.11	Student organised / initiative	S				
Fairs	: State/ University level		National level		International level	
Exhibi	tion: State/ University level		National level		International level	
•	Students organises 'Saras	wati Pooj	ja' & Teachers'	Day Co	elebrations of College L	eve l.
5.12	No. of social initiatives unde	rtaken by	the students	03		

5.13 Major grievances of students (if any) redressed:

• Students are guided the process of rectifying the errors in their final university results.

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION STATEMENT:

- "ViReuks ek(kifk) txf/krk; p" "Atmano Moksharrtham Jagadhitaya Cha" (For one's own salvation, and for the welfare of the world)
- To empower women from all sections of society through holistic education centered on academics.
- To instill in our students moral values, discipline and dynamism along with imparting quality education.

MISSION STATEMENT:

- To cater to the ever-increasing need for women's education in Bihar.
- To impart quality education to women students from backward classes and first- generation learners from economically challenged backgrounds, thereby encouraging inclusive growth.
- To provide an ambience that makes our students ethically strong and professionally competent and, thereby, contributing to a healthy and prosperous society.
- To encourage innovative thinking and creativity and inculcate research skills in our students.
- To optimize the use of available infrastructure for sustained development of the college.
- To supplement and enrich the existing curriculum through seminars and extension lectures by eminent scholars.
- To adequately assess and address the special needs of backward students through the implementation of Remedial Programmes.
- To encourage greater participation of students in various academic, cultural and social activities and to develop healthy co-curricular and extra-curricular activities.
- 6.2 Does the Institution has a management Information System

Institution is working on implementation of effective MIS

- 6.3 Quality improvement strategies adopted by the institution for each of the following:
- 6.3.1 Curriculum Development

Since Constituent College of VKSU, Ara, we fellow the curriculum prescribed by the university. Our senior teachers wrote to academic council of univ. for upgradation of syllabus.

6.3.2 Teaching and Learning

The coordinator of IQAC invites the heads' in meeting with the Principal for suggestion in the development of institution. As the coordinator is in live contact with each department, teacher and student, he/s he is able to analyze & understand the needs of institution, teachers and students.

- To ensure effective Teaching –Learning the College provides all necessary teaching aides required by the Departments.
- Teachers are motivated to participate in faculty development programme regularly.
- At the commencement of the academic session Departments are requested to prepare academic calendar & lesson plan.
- Departments conduct mid-term test, home assignments etc.
- Students are given exposure for experiential learning through educational excursions, field trip etc.
- Remedial classes for slow learners.

6.3.3 Examination and Evaluation

Continuous assessment of students through regular internal test - Class test, Terminal Exam, Sent-up Test, Viva voce, Quiz at college level and annual examination at university level at the end of the session as per the university norms. Evaluation process is transparent and students' grievances like scrutiny of any error of result are entertained

6.3.4 Research and Development

- Research Promotion Cell has been constituted to monitor and encourage research related work.
- Library is updated, e-books and e-journal are made accessible to the faculty through N-LIST.
- Most of the faculty members are research supervisor.
- Students are motivated and guided for research work.
- Laboratories facilities are enriched by equipment regularly keeping research work in priority.
- Many students have been awarded Ph.D.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library space measures 370 sq. mt; seating capacity 60
- Total No of Books: 12042 and Titles of Book: 4349 no of Journals: 05 Daily News papers: 06.
- Library has been automated with software Lib-Man which has OPAC (Online Public Access Catalogue) facilities of searching books.
- Member of INFLIBNET N-List a UGC digital library consortium.
- Wi-Fi facility is available for the betterment of the students in the complete campus.
- CCTV Cameras are fitted in every major spot of the campus.
- A UGC sponsored NRC (Network Resource Centre) facilitates available.
- Adequate number of lecture rooms (09), Labs, 2 smart class rooms, Seminar rooms, Sports space, Alternative power supply facility (Solar), clean drinking water, was hrooms along with a separate block of wash-rooms for students only, canteen health centre and 1 hostel has been completed.

6.3.6 Human Resource Management

All faculty members are involved in different activities of college.

- Self-appraisal to evaluate the performance of the teaching faculty
- Fee dback from students to enhance the effectiveness of the faculty

6.3.7 Faculty and Staff recruitment

Permanent faculty members are recruited as per the state govt. policy, by Bihar University Service Commission or Bihar Public Service Commission. Temporary/Adhoc/ Part-time teachers are engaged on per class basis by college through its advisory committee.

6.3.8 Industry Interaction / Collaboration

There is no formal Industry interactions collaborations in place.

Students are taken for visits to nearby industries and laboratories under the supervision of teachers.

6.3.9 Admission of Students

Students are admitted as per the norms defined by the Veer Kunwar Singh University, Ara on merit of eligibility exam and State government reservation policy.

6.4 Welfare schemes for

Teaching	Employee Benefit Fund
Non teaching	• Facilities for Advance, Loan, Cooperative Society etc.
Students	Bihar State Govt. has implemented free education to girls
	students upto graduation level from academic year 2016-17.
	Admission of girls are awarded on zero balance.
	• Remedial Coaching Classes (RCC) at Undergraduate Level
	for Scheduled Castes, Scheduled Tribes, OBC, minority
	communities and poor students.
	 Coaching Scheme for Entry into Services (CES) for
	Scheduled Castes, Scheduled Tribes, OBC, minority
	communities and poor students.

6.5 Total corpus fund generated				
6.6 Whether annual financial audit ha	as been done	Yes	No	~

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative			Yes	IQAC

6.8 Does the	e University/ Autonomous College deck	ares results within 30 days?	
	For UG Programmes	Yes No	
	For PG Programmes	Yes No	
6.9 What ef	forts are made by the University/ Auton	omous College for Examination Reforms?	•
	N/A	4	
6.10 What e	fforts are made by the University to pro	mote autonomy in the affiliated/constituer	nt colleges?
	N/A	4	
6.11 Activit	ies and support from the Alumni Associ	ation	
The	Alumni Meet is organised once a ye	ar, for all around development of the	
	nni Association and the College.	•	
6.12 Activit	ies and support from the Parent – Teach	ner Association	
	engthening the dept. by the suggestid through PTA meeting.	ion/ demand as per the need of their	

6.13 Development programmes for support staff

- Computer training for class III staff work training for non-teaching staff (Class IV).
- Staff room
- Vehicle parking
- Cantee n
- Internet cafe
- Safe drinking water etc

6.14 Initiatives taken by the institution to make the campus eco-friendly

- To make arrangement for green campus, Plantation are done on regular basis under Botanical Society of college collaboration of department of forest, Govt. of Bihar.
- Dust bin are kept for collecting wastes, a Vermin culture plant has been constructed for biodegradable wastes.
- Minimum light during night is used for protecting Bird habitats.
- Awareness programme is done by students' central society for saving electrical energy in campus.
- Debates and lectures on environment are organised by NSS & Dept. Of Botany for awareness of students.
- College use LED and CFL bulbs, Solar Lap predominantly.
- Nukkad Natak organised time to time in the college premises to spread the concept of environment consciousness.

Criterion - VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
 - Orientation for the newly inducted students.
 - Academic progress of students monitored jointly by Parent Teacher meetings.
 - The college library is well equipped with modern technological facilities e.g. Computers, Internet, OPAC/M-OPAC and INFLIBNET, reprographic units and network printers.
 - Psycho-Socio Cell has been set up to help students resolve various problems pertaining to academics, emotional relationships, mental stress due to family, social or health issues.
 - ICT training given to Class III Staff.
 - The internal Continuation evolution introduced.
 - Suggestions on innovative actions are invited from the students by the authority for its implementation where necessary.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
 - Renovation of Seminar Hall & Staff Room.
 - Two separate blocks of Wash-Rooms are built exclusively for girls students.
 - A well furnished and fully air conditioned guest room developed.
 - Health Care Centre renovated.
 - Solid Waste Management facility developed in College Campus.
 - IQAC prepared an Academic Calendar in tune of academic Calendar of University academic activities to be conducted within defined time frame i.e by the end of academic year i.e June 2017.
 - Advised all the dept. Head to prepare proposed Lesson plan of the topics allotted to the concerned teachers.
 - All the dept. Heads are advised to get maintain the academic progress diary by all the concerned subject teachers as per time table.
 - Dept. heads are advised to organise different types of extra-curricular activities such as, seminars symposia, workshop on soft skill developments, Quizes, Group Discussion, etc. Heads are advised to organise atleast one such activity in their concerned dept. by end of academic year 2016-17.
 - Faculty members of all departments motivated to submit proposals to UGC and other funding agencies to obtain Research Projects.
 - Special efforts made of the coordination and awareness about Grievance Redressal Cell by regular interaction with Students, Display Boards regarding rules and regulations ensuring Anti Ragging Campus for all.
 - Research activities going on with different faculty members in different departments.
 - Provision of vending machine in students wash rooms for proper disposal of sanitary waste.
 - Fee dback from students, parents and alumni is invited and accordingly followed for the sake of betterment.
 - Sick room has been renovated and equipped with emergency drugs, wheel chair and first aid facility.
 - It is practiced regularly with the help of class test, terminal exam, sentup test, students' seminar, Quiz and various competitions.
 - Online admission process practiced.
 - 3828 e-journals, INFLIBNET, 17 CDs and Videos are added.
- 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
 - Empowerment of Women through Quality Education through financial aid, Psycho-socio counseling and adaptive policies.
 - Democratic and Participative Management.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- To make arrangement for green campus, Plantation are done on regular basis under Botanical Society of college collaboration of department of forest, Govt. of Bihar.
- Dust bin are kept for collecting wastes, a Vermin culture plant has been constructed for biodegradable wastes.
- Minimum light during night is used for protecting Bird habitats.
- Awareness programme is done by students' central society for saving electrical energy in campus.
- Debates and lectures on environment are organised by NSS & Dept. Of Botany for awareness of students.
- College use LED and CFL bulbs, Solar Lap predominantly.
- Nukkad Natak organised time to time in the college premises to spread the concept of environment consciousness.

7.5 Whether environmental audit was conducted?	Yes		No	~
--	-----	--	----	---

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Institutional Strengths	• Situated on the bank of River Sone & well connected to major cities of India.
	Selected to upgrade as Model Degree College under RUSA.
	Teachers are Qualified & committed.
	Ragging free environment.
	Strong NSS units.
Institutional Weakness	• 50 % of sanctioned posts are vacant.
	Very few faculty have publications in Peer reviewed Journals.
	• Very poor Institute – Industry Interaction.
	• Inadequate ICT enabled teaching-learning facilities.
	Mentor – Mentee scheme can not be implemented.
	Skill Development programs are not being conducted.
Institutional Opportunities	Declared Model Degree College under RUSA.
	Research activity can be enhanced.
	• Mechanism can be developed to optimize the performance of the student to their maximum potential.
	• Self Defense training programs can be introduced being a Women College.
	Value added Soft skill & Management skill course can be introduced.

Institutional Challenges	To reduce drop-out rate among students. I also the state of the
	Improve the qualification of existing teachers.
	• Ensuring quality educations, using the available financial support from the government.
	Honing student talent to ensure more recognition in sports & co- curricular activities.
	• To create awareness about women Entrepreneurship and empower them by making financially independence.
	• Since as per Bihar State Govt. policy, education of girls were made free upto graduation Level and Colleges are not getting sufficient fund from Govt. for the augmentation of its infrastructural or Teaching Learning facilities, so institution is facing difficulty to complete with other good institutions.

8. Plans of institution for next year

S. No.	Plan of action for 2017-18
1	Development of Infrastructure.
2	Emphasising Inclusiveness in education.
3	Rejuvenating Student's Grievance Redressal Cell.
4	Introducing new Professional Courses.
5	Providing impetus to research activities.
6	Initiating Faculty Development Programme.
7	To develop a systematic waste management System.
8	Reinforcement of regular feedback system from all the stakeholders.
9	Renovation and up-gradation of sick room.
10	To develop a nursery in the campus.
11	Implementation of suggestion box department wise.
12	Reformation of students' Academic Performance Evaluation scheme at departmental level.
13	Promoting tour facilities to students for environmental, social and onsite study.
14	To accommodate more students in newly built hostel.
15	Enhancing teaching learning process by using ICT.
16	Automation of Admission system.
17	Emphasis on collaboration with Industry.
18	Strengthening e-resources in the Library

Dr. Kishor Kumar Singh

Co-ordinator, IQAC - MCD

Dr. Ashok Kumar Singh

(Prof.-In-Charge), Chairperson, IQAC



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

Abbreviations:

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

Annexure: College Academic Calendar for the year July 2016 – June 2017



04 July: IQAC Meeting

13 July: Commencement of New Academic Year

20 July: Commencement of Classes

27 July: Enrollment of NSS & Volunteers

Holiday

01 July Last Friday of Jumma

06 & 07 July Ramzan ID [ID-Ul-Fitra]*

*May change according to criteria of moon

The Expert in anything was once a beginner.

Helen Hayes



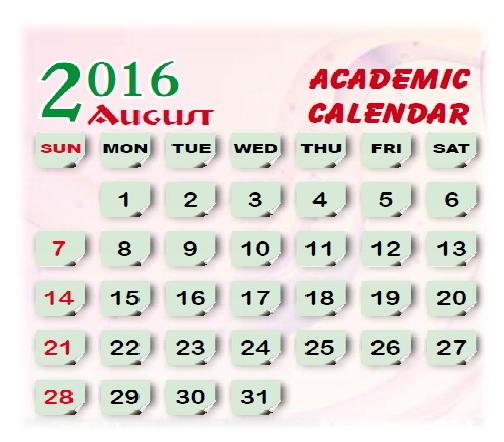
Mahila College, Dalmianagar

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Website: www.mahilacollegedalmianagar.org



02 Aug: Orientation programme for NSS

13 Aug: Cultural activities based on patriotic

theme

15 Aug: Independence Day Celebration

22 Aug: Quiz Competition

29 Aug: National Sports Day

Holiday

18 Aug: Raksha Bandhan

25 Aug : Janmastami



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05 Sept.: Teacher's Day Celebration

08 Sept.: International Literacy Day (USESCO) NSS

16 Sept. : Debate Competition by Debate Club

20 Sept. : Programme by Equal Opportunities Cell

24 Sept.: NSS Day Celebration by NSS

Holiday

12 & 13 Sept. : Bakari ID (Idd-Ul-Aza)

15 Sept. : Anant Chaturdashi

17 Sept.: Vishawakarma Puja



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03 Oct.: Parents - Teachers' Meeting

05 Oct.: Alumni Meet

14 – 28 Oct. : Internal Examination

Holiday

01 Oct. : Kalash Asthapan (Durga Puja)

02 Oct.: Gandhi Jayanti

07 - 13 Oct. : Durga Puja & Muharram

29 - 31 Oct. : Diwali, Chitragupt Puja & Bhai Dooj.



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10 Nov.: Workshop on PPT Preparation for taking Classes using smart-board & Projectors

Holiday

01 – 08 Nov. : Chhat Puja

14 Nov.: Guru Nanak Jayanti

24 Nov.: Chahallum



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01 Dec.: World Aids Day (NSS)

05 Dec.: One Day training programme on Internet browsing & creating e-mail Id for students.

14 Dec.: Energy Conservation Day (Eco Club)

20 Dec.: Workshop on how to use computer in day to day official works to non-teaching secretarial staff of College.

22 Dec. : National Mathematics Day (Dept. of Mathematics)

Holiday

13 Dec. : Birth Anniversary of Mohammad Sahab

24 - 31 Dec. : Christmas Holiday



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13 Jan.: Training session on online Cashless Transaction (NSS)

21 Jan.: Human chain organised by Bihar State

Govt. to aware local people about prohibition from consumption of Liquors & Tobacco.

23 Jan.: Training on Sahaj Yoga

25 Jan.: Voters' Awareness programme (NSS)

26 Jan.: Republic Day

30 Jan. : Sarvodaya day

Holiday

01 Jan.: New Year Day

14 Jan.: Makar Sakranti



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02 Feb.: Elocution Competition (Debate Club)

08 Feb.: A programme by IQAC

09 Feb.: A programme by Equal Opportunity Cell

18 Feb. : Sports Day

25 Feb.: Parents – Teachers' Meetings

28 Feb.: National Science Day Celebration

Holiday

01 Feb.: Basant Panchami

10 Feb.: Sant Ravidas Jayanti

24 Feb.: Maha Shivratri



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08 Mar. : International Women's Day Celebration

17 - 21 Mar. : Internal Examination

24 Mar. : Debate

26 Mar.: Special NSS Camp in adopted Village

'Rajwarwa Bigha'.

Holiday

12 - 15 Mar. : Holi Vacation

22 Mar.: Bihar Diwas



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07 April: Tree Plantation

11 April: Workshop on Dalit Women

empowerment in adopted village

'Rajwarwa Bigha' (NSS)

14 April: A programme by Equal Opportunity Cell

Holiday

04 April: Samrat Ashok Astami

05 April : Ram Navmi

09 April: Mahavir Jayanti

14 April: Good Friday/ Ambedkar Jayanti

17 – 18 April : Champaran Satyagrah Satabdi

Varsh

23 April: Veer Kunwar Singh Jayanti



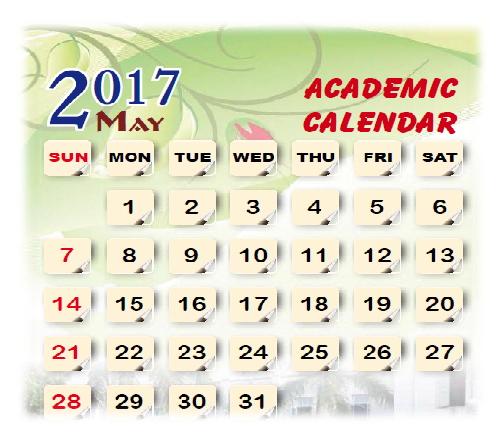
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05 - 09 May: Internal Sent up Exam

15 May: A programme by IQAC

18 May: Rangoli Competition

23 - 24 May: Special lecture by Guest Faculty in

Dept. of Physics

Holiday

01 May: Labourer Day

04 May: Janki Navmi

10 May: Budha Purnima

12 May: Sab-e-be-raat

Note: June Summer Vacation



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